

EASTON PUBLIC SCHOOLS
EASTON, MA
EASTON SCHOOL PLANNING COMMITTEE MEETING MINUTES
Wednesday, January 18, 2023

Minutes of the School Planning Committee Meeting, January 18, 2023, Meeting convened at Blanche A. Ames Elementary School, Professional Development Room, 50 Spooner Street, 5:30 p.m. Present: Jacqueline Weisman, David Twombly, Ken Carlson, David Field, Patrick Hellen, Ann Weintrob, Jane Martin, Dottie Fulginiti, Caroline O'Neill, Erin Finn, Tim Vamosi, and Billy Sobieraj.

Also in Attendance:

Walter Hartley, Project Manager, PMA Consultants; Chad Crittenden, PMA Consultants; Chris Loeffler, PMA Consultants; Dawn Guarriello, Perkins Eastman; Dan Colli, Perkins Eastman; and Joe Boerman, ECAT.

Call Meeting to Order:

Chair Weisman called the meeting to order.

Minutes: 12/21/2022:

On a motion by Mr. Hellen, seconded by Ms. Fulginiti, with a vote of 10-0, the minutes of 12/21//2022 were approved.

Construction Progress Update:

Mr. Loeffler displayed inside and outside photos of the school. He showed photos comparing the progress of the project from December 19th to January 13th. He noted that previously they had 3 different camera views but are now down to 1 camera with the focus on the old Parkview School.

Cash flow / Schedule Update:

Mr. Hartley provided an update on the cash flow:

- Billed to date \$71.6 million
- MSBA Reimbursement to date \$26.5 million
- Pending MSBA audit \$2.39 million

He said that they are slowly approaching the MSBA reimbursement cap of \$34 million and that it will take about 2 to 3 months to get to that point

Mr. Hartley provided an update on the construction lookahead for phase 1 and phase 2:

- Phase 1
 - Millwork

- Lighting Controls
- Pivot Doors in Media Center
- Exterior Caulking
- Signage
- Punch List Items
- Phase 2
 - Abatement in Progress
 - NTWP (Non-Traditional Work Plan) in Place
 - Demolition starts 1/23 (may start as early as 1/16)
 - Site Work to Follow
 - Playground and Site Improvements to Follow

A question came up about the punch list and how items on the list determined priority.

Mr. Hartley responded that the list was turned over to Brait Builders on January 3rd and it is their job to complete that list. He added that he receives punch list items from the Superintendent, Principal, Assistant Principal, and teachers and those are relayed immediately to the contractor and handled on a nightly basis.

Contingency Update:

a. Discretionary PCO review and Vote

Mr. Hartley reviewed the contingency. He said they have executed 10 change orders at this point in time. He said they will be going to the Selectboard on Monday for a change order for the wastewater treatment plant.

- Total change orders were at \$1.39 million
- \$73 million in pending change orders
- \$575 current exposure
- \$1.7 million available construction contingency
- \$1.26 million remaining in soft cost contingency
- \$9.76 million in bid savings

Mr. Hartley said as of today they are at 81.7% completion of the project with 13% remaining to get to the phase 2 April 28, 2023, date of substantial completion. He added that there is a requirement for 2 full growing seasons for the fields and therefore, will not be able to be utilized right away.

Dr. Cabral clarified that the fields will be ready for use in the spring of 2024.

Mr. Hartley confirmed that as long as they have a full establishment period in the spring and a full establishment period in the fall.

Mr. Hartley noted that they do not have any discretionary PCOs for the Committee to review.

FF&E/IT Update:

a. Vote to Recommend Approval

Mr. Hartley noted that out of the \$3 million dollars allocated there is \$13,396 remaining. He said that there have been some requests for additional furniture which is not listed because they are waiting on the pricing. He noted that the \$75,000 remaining on the left is just a snapshot from

the project budget and that they have not allocated the amount in yellow into their project budget; it has not been awarded yet through the Selectboard and through contracts. Mr. Hartley said they do not edit the budget until they have an approval which is why the 2 remaining amounts are different.

WWTP Upgrade Construction Update:

Mr. Hartley provided an update on the wastewater treatment plant. Mr. Hartley said as of last week they have halted the weekly construction updates and that the construction at the wastewater treatment plant is completed. He noted the following punch list:

- Construction activities coming to a close
 - fans and blower installation completed last week
 - ANTI-Siphon valve installation to be completed this week
- Closeout activities
 - substantial completion request forthcoming from general contractor
 - Q&Ms, warranties, as-builts to be provided
 - change order documentation completion

Dr. Cabral spoke of the traffic challenges of parent pick up.

Executive Session RE: Pursuant to M.G.L. c. 30A, §21(a) 4 To Discuss the Deployment of Security Personnel or Devices, or Strategies with Respect Thereto:

Chair Weisman made a motion to enter into the Executive Session and will return to Open Session for the purpose of discussion of the deployment of security personnel or devices, or strategies with respect thereto and stated that, in her opinion, having this discussion in public would be detrimental to the security of the Blanche A. Ames Elementary School. Ms. Fulginiti seconded the motion with a roll call vote of 10-0 *Carlson - yes, O'Neill - yes, Fulginiti - yes, Cabral - yes, Martin - yes, Weintrob - yes, Sobieraj - yes, Vamosi - yes, Hellen - yes, Weisman - yes*, the School Planning Committee entered into Executive Session at 6:10 p.m.

Return to Open Session:

The School Planning Committee returned to Open Session at 6:45 p.m.

New Business:

None.

Upcoming Meeting (3rd Wednesday of the Month):

Upcoming meetings:

- February 15, 2023
- March 15, 2023
- April 19, 2023

Adjournment:

On a motion by Ms. O'Neill, seconded by Ms. Martin, with a vote of 10-0, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Lynn Souza
Secretary

Documents:

Minutes

Presentation