

EASTON PUBLIC SCHOOLS  
EASTON, MA  
EASTON SCHOOL PLANNING COMMITTEE MEETING MINUTES  
Wednesday, February 15, 2023

**Minutes of the School Planning Committee Meeting, February 15, 2023**, Meeting convened at Blanche A. Ames Elementary School, Professional Development Room, 50 Spooner Street, 5:30 p.m. Present: Jacqueline Weisman, David Twombly, Ken Carlson, David Field, Patrick Hellen, Ann Weintrob, Jane Martin, Dottie Fulginiti, Caroline O'Neill, Erin Finn, and Tim Vamosi.

**Also in Attendance:**

Walter Hartley, Project Manager, PMA Consultants; Chad Crittenden, PMA Consultants; Chris Loeffler, PMA Consultants; Dan Colli, Perkins Eastman; and Joe Boerman, ECAT.

**Call Meeting to Order:**

Chair Weisman called the meeting to order.

**Minutes: 1/18/2023; Executive Session 1/18/2023:**

On a motion by Ms. Fulginiti, seconded by Ms. Martin, with a vote of 10-0, the minutes of 1/18/2023 were approved with noted edits.

On a motion by Ms. Fulginiti, seconded by Ms. Martin, with a vote of 10-0, the Executive Session minutes of 1/18/2023 were approved but not to be released.

**Construction Progress Update:**

Mr. Loeffler provided some pictures of the new school and noted that they are still working on the punchlist. He also provided photos of phase 2 of the project; abatement and demolition of the Parkview School. He compared photos of the Parkview School from January to February.

Florence Sullivan, a community member who is an abutter to the Blanche Ames School asked about a stop sign on Bankston and Spooner and expressed concern over people potentially parking in the street in front of her house.

Mr. Hartley said he will have to check the drawings but believed there will be a sign. He noted that there won't be an option for people to park in front of her house as there will be a sidewalk.

Dr. Cabral noted that parents are parking in the lot across from the courtyard to drop off their children and that it is resulting in parking issues for staff. She said that she is hopeful that it will be rectified once the cue is in place for next year and it will eliminate the problem.

**Cash flow / Schedule Update:**

Mr. Hartley provided an update on the cash flow and schedule.

- Billed to date \$71.8 million
- MSBA reimbursement \$28.2 million
- Pending MSBA audit \$600,000

Mr. Hartley said for phase 1 it's just the punch list items and discussed the following:

- Phase 1:
  - Millwork
  - Lighting controls
  - Pivot doors in media center
  - Signage
  - Punch list
- Phase 2:
  - Abatement in progress (80% complete)
  - Utility shut down
  - NTWP (non-traditional work plan) in progress
  - Demolition permit approved
  - Demolition starts 2/13
  - Site work to follow
  - Playground and site improvements to follow

Mr. Hartley noted that the connector road at Columbus to the intersection of the Middle School parking lot will be closed beginning Monday (vacation week) as they tie in a structure and tie in drainage into the retention pond. He added that the Middle School principal and assistant principal have been notified and that it should be completed by 5:00 p.m. on Friday. He noted that the road will be patched.

Mr. Colli explained that the schedule is about 2 weeks behind; however, he said they have been told that they are working multiple shifts, late nights, and weekends. He added that demolition could go faster and that they could potentially make up some time.

Dr. Cabral noted that they are very close to missing the 2 full growing seasons and if they can't get fields in by spring then the fields won't be ready until the following spring.

### **Contingency Update:**

#### **a. Discretionary PCO review and Vote**

Mr. Hartley said that 90% of the project's scheduled time has elapsed. They have \$676,677 in current exposure and are preparing change order #11 in the amount of approximately \$330,000 to the Selectboard for their meeting on the 27th. Mr. Hartley noted that the change order contains some large items. Change orders to date are at \$1.7 million and available construction contingency is \$1.35 million and soft cost contingency remains at \$1.2 million inclusive of the \$900 that was authorized for FF&E and the bid savings other than the wastewater treatment plan which was anticipated, still has the \$9.7 million carried within it. He noted that PMA is tracking the 2 items which will likely result in a couple of credits. He said there is \$14,100 remaining in the budget but it doesn't include the credits.

### **FF&E/IT Update:**

#### **a. Vote to Recommend Approval**

Mr. Hartley presented an update on the FF&E / IT (furniture, fixtures, equipment, information technology) budget and noted some items that have a short form contract which has been sent over to the Selectboard for their approval at their next meeting along with change order #11.

**WWTP Upgrade Construction Update:**

Mr. Hartley noted that there is one item remaining to be completed in the wastewater treatment plant which is anti-siphon valves which are required even though the plant is working well without them. Mr. Hartley reviewed the following:

- Construction activities complete
- Closeout activities
  - Substantial completion request forthcoming from general contractor
  - O&M's warranties, as built to be provided
  - Change order documentation completion

**Executive Session RE: Pursuant to M.G.L. c. 30A, §21(a) 4 To Discuss the Deployment of Security Personnel or Devices, or Strategies with Respect Thereto:**

Chair Weisman made a motion to enter into the Executive Session and will return to Open Session for the purpose of discussion of the deployment of security personnel or devices, or strategies with respect thereto and stated that, in her opinion, having this discussion in public would be detrimental to the security of the Blanche A. Ames Elementary School. Ms. Fulginiti seconded the motion with a roll call vote of 10-0, *Fulginiti - yes, Cederbaum - yes, Weintrob - yes, Read - yes, Vamosi - yes, Cabral - yes, Martin - yes, O'Neill - yes, Carlson - yes, Weisman - yes*, the School Planning Committee entered into Executive Session at 6:14 p.m.

**Return to Open Session:**

The School Planning Committee returned to Open Session at 6:30 p.m.

Chair Weisman noted that in the Executive Session the Committee discussed and voted to approve a change order of implementing security measures and devices in the Blanche A. Ames Elementary School

**Upcoming Meeting (3rd Wednesday of the Month):**

Upcoming meetings:

- March 15, 2023
- April 19, 2023

**New Business:**

None.

**Adjournment:**

On a motion by Ms. Fulginiti, seconded by Dr. Cabral, with a vote of 10-0, the meeting adjourned at 6:45 p.m.

Documents:  
Minutes 2/15/2023  
Presentation

Respectfully submitted,  
  
Lynn Souza  
Secretary