

EASTON SCHOOL PLANNING COMMITTEE

AGENDA

Thursday, May 17, 2023

5:30 p.m.

VIRTUAL MEETING

This meeting will be conducted remotely over Zoom. Attendance by Board/Commission members will be remote and remote attendance shall count toward quorum. The meeting will be broadcast live and recorded on ECAT.

Join Zoom Meeting:

<https://us02web.zoom.us/j/83370090312?pwd=TXFIVkxtUFUzRnZ4eDJXWlpNWmVEZz09>

Meeting ID: 833 7009 0312

Passcode: 640766

Dial by your location: +1 301 715 8592

Meeting ID: 833 7009 0312

1. Call Meeting to Order
2. Vote to Approve Minutes: 4/13/2023
3. Construction Progress Update
4. Cashflow / Schedule Update
5. Contingency Update
 - a. Discretionary PCO review and VOTE (Scoreboard)
6. FF&E/IT Update
7. WWTP Closeout Update
8. Discussion and Possible Vote (if necessary) on Ribbon Cutting Ceremony
9. Upcoming Meetings (3 rd Wednesday of the Month)
10. New Business
11. Adjournment

<p>NAME OF PUBLIC BODY: Easton School Planning Com Thurs., May 17, 2023 5:30 p.m.</p> <p>LOCATION OF MEETING: Remote Meeting Using Zoom Platform</p> <p>POSTED BY CLERK'S OFFICE:</p>	<p>MEETING POSTING & AGENDA TOWN OF EASTON</p> <p>Pursuant to MGL Chapter 30A, § 18-25 All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)</p>
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To use zoom you will need to use the link on the agenda or download the zoom application at www.zoom.us and create an account or use one of the call in numbers listed on the agenda. You will need the webinar ID to join by phone only.

While conducting meetings remotely we will endeavor to keep meeting operations as close to our standard procedures as possible, however use of this platform will necessitate some additional meeting protocols.

1. While the board members or commissioners and applicants will be on video and audio; public participants will join the webinar as attendee, meaning they are muted and with no video feed from them.
2. During the public testimony portion of the meeting members of the public can be recognized by using the raise hand function, found under participants from zoom, or make a request with the Q&A function. If your joining only by phone you can press *9 to raise your hand. If an applicant wishes to display materials, please make the request of the Chair and the email materials to Board staff for sharing on screen. When starting testimony please state your name and address for the record.
3. There is a markup function in Zoom which will allow you to call out specific areas of presentation materials.
4. As in any public meeting, indecent behavior will not be tolerated and anyone who abuses use of the meeting platform will be terminated from the meeting.
5. Business will be handled at the times indicated on the agenda. Business not concluded in the allotted time will be tabled to the end of the meeting to allow for timely logins and remote attendance.
6. Board Members are asked to announce themselves when making a motion and second so that it will be clear to the audience and minute takers who made motions. All votes will be by roll call.
7. When all business indicated on the agenda has been completed, the members will vote to adjourn the meetings, signaling the end of the meeting, and the termination of the ECAT recording. All participants will be disconnected from the webinar at that time.

Applicants will join the webinar as an “attendee” and promoted to “panelist” at their agenda item. Applicants will then be able to share their screens and present their materials. As much as possible presentation materials should be provided beforehand so that materials can be included in the public record.

Individual Board chairs and staff may wish to keep screen sharing to their computer. Applicants are encouraged to speak with staff prior to the meeting on how material will be presented.