

MANSFIELD HIGH SCHOOL

Guidance Office: Summer School Program

250 East Street

Mansfield, Massachusetts 02048

508-261-7540

Jaime Mintz
Director

Susan Jenkins
Assistant Director

April 22, 2019

To Whom It May Concern:

Attached is the 2019 Summer School Registration packet for Mansfield High School. We offer classes to eligible students that need to recover failed courses or credits. Please share this with the students at your school who might be in need of summer school coursework. If you have any questions or need more information, please contact me at: jaime.mintz@mansfieldschools.com or 508-261-7540 x31090.

This information is also available on our website at mansfieldschools.com under Mansfield High School.

Sincerely,

Jaime Mintz

A recognized school of excellence.
U. S. DEPARTMENT OF EDUCATION BLUE RIBBON SCHOOLS PROGRAM

**MANSFIELD HIGH SCHOOL 2019 SUMMER SCHOOL
REGISTRATION FORM**

STUDENT INFORMATION			
First Name	Last Name	Date of Birth	Gender <input type="checkbox"/> male <input type="checkbox"/> female
Street Address		City, State, Zip Code	
School Student Attends		Grade level completed (2018-19 school year) <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th	
Medical Concerns (such as allergies, existing conditions, etc.)		Non-MHS students <u>must</u> attach the following: <input type="checkbox"/> Copy of Report Card <input type="checkbox"/> Letter of eligibility from school	
Course/s student failed and grade earned (between a 55-64 to be eligible) OR Course/s student passed but lost credit in			

PARENT/GUARDIAN INFORMATION		
First Name	Last Name	Email Address
Contact Information: Please check which phone number should be called during class time		
<input type="checkbox"/> Home Phone: ()	<input type="checkbox"/> Cell Phone: ()	<input type="checkbox"/> Work Phone: ()
Emergency Contact Name		Emergency Contact Phone Number ()

Session Number	Course Name	Credit Rec	Course Rec		Tuition Costs
<input type="checkbox"/> Session 1 Course (7:30-9:40am):					\$
<input type="checkbox"/> Session 2 Course (9:45-11:55am):					\$
				+ Registration Fee	\$ 25.00
				TOTAL DUE	\$

Mansfield residents: \$250 per course + \$25 Registration Fee

Non-Mansfield residents: \$275 per course + \$25 Registration Fee

Make check payable to "Mansfield Public Schools". There is a \$25.00 fee for any returned checks, payable in cash.

No refunds will be issued if a student is dismissed from the program.

By signing below, both parent and student confirm that they have read the included Statement of Policy and Program Expectations regarding attendance, credit reduction as a result of being tardy, behavior, and tuition refund policy.	
PARENT SIGNATURE	Date
STUDENT SIGNATURE	Date

FOR SCHOOL USE ONLY		
Amount Paid: \$ _____	Received by _____	Notes:
<input type="checkbox"/> Check # _____	Date _____	
<input type="checkbox"/> Cash		

**MANSFIELD HIGH SCHOOL
2019 SUMMER SCHOOL PROGRAM
June 27 - July 3, 2017 & July 8 - July 18**

SESSION 1: 7:30-9:40 AM	SESSION 2: 9:45-11:55 AM
Biology English 9/10 Algebra 1 Geometry US History 2 Spanish (1-3)	Algebra 2 Advanced Algebra English 11/12 US History 1

LOCATION:	Classes are held at Mansfield High School, 250 East Street, Mansfield MA 02048. Students are responsible for their own transportation.
ENROLLMENT:	Session 1 and Session 2 classes are subject to change of time or cancellation depending on student enrollment.
PAYMENT INFO:	Tuition is due at registration. Checks payable to "Mansfield Public Schools". There is a \$25.00 fee for any returned checks, payable in cash. No refunds will be issued if a student is dismissed from the program. Late fee: There is a \$25 late fee for registrations received after the registration deadline pending enrollment availability.
MANSFIELD RESIDENT TUITION:	\$250 per course + \$25 Registration Fee
NON-MANSFIELD RESIDENT TUITION:	\$275 per course + \$25 Registration Fee
NON-MANSFIELD STUDENT INFO:	Students who attend a school other than Mansfield High School must attach the following to their registration form: 1. Copy of Report Card 2. Letter of eligibility from their school/guidance department
REGISTRATION DEADLINE:	Thursday, June 27th, 2017
WALK-IN REGISTRATION:	Registration will take place in the main lobby of Mansfield High School: Tuesday, June 25th, 7:30 am – 11:30 Wednesday, June 26th, 7:30 am – 11:30 Thursday, June 27th, 7am-12 noon (student would be expected to stay for class)
MAIL-IN REGISTRATION:	Registration must be postmarked by, Tuesday, June 25th, 2017 to avoid a \$25 late fee. Mail the completed registration form, tuition check, plus copy of report card and letter of eligibility for non-MHS students to: Director of Summer School Mansfield High School PO Box 67 Mansfield MA 02048
CONTACT INFORMATION:	Please contact the Summer School Director, Jaime Mintz with any questions: <i>email:</i> jaime.mintz@mansfieldschools.com <i>phone:</i> (508) 261-7346 ext. 3316
DROP-OFF/PICK-UP LOCATION:	Drive to the front of the High School using the front bus loop; drop-off and pick-up will be at DOOR 24 .

MANSFIELD HIGH SCHOOL SUMMER SCHOOL

Statement of Policy and Program Expectations

ATTENDANCE

Mansfield Summer School classes are 2 hours, 10 minutes in duration and meet a total of 14 times.

Attendance is mandatory. Students must be committed to attending summer school every day. Students who exceed the attendance policy will be dismissed from the program, receive no credit and are not eligible for a tuition refund. There are no exceptions to the attendance policy. Parent/Guardians are called when a student is either late or absent from summer school to keep them informed of the student's attendance status.

Late 1-15 minutes is equal to a 1/3rd absence.

Late 16-30 minutes is equal to a 1/2 absence.

Late over 30 minutes is equal to an absence.

Work missed from an absence may not be made up. Late time may be made up by staying after class equal to the greatest number in the range of minutes missed each day. Teachers may also have students do additional assignments. Final assessments are given on the last day of class. Finals are not given prior to the last day. Students will be given a zero on missed finals. Excessive bathroom breaks will be counted as tardy time from class and the time will need to be made up.

BEHAVIOR

Abusive or disruptive behavior towards any teacher, staff member or other student will not be tolerated. Mansfield Summer School reserves the right to dismiss any student from summer school who cannot maintain an appropriate level of behavior as determined by the classroom teacher and the director of summer school.

The use of the school building and its facilities is a privilege. Any student who demonstrates a lack of respect towards school property will not be tolerated. Destruction of school property will result in immediate dismissal from summer school and a forfeiture of all tuition and fees. Smoking on school grounds is strictly prohibited and is grounds for dismissal from the program.

Dress and proper attire is expected. While it is understood that this is a summer season, appropriate dress for a school setting is required. All radios, CD players, headphones, cell phones and other "electronic devices" are prohibited once a student enters the school building. Students are not allowed to come into the building with breakfast, drinks or snacks. Consumption of food and beverages during class is not allowed. Students may bring in a water bottle at the discretion of the teacher.

TUITION/REFUNDS

Tuition and fees must be paid in full at the time of registration. If minimum class enrollment numbers are not met, the Summer School Program reserves the right to cancel a class. In the event of a class cancellation, students will be notified in advance and all tuition and fees will be refunded in full. Once a student has registered for a class, there will be no refunds.

GRADE REPORTING:

Students will be issued a Progress Report on the 8th day of Summer School (July 10). Final grades will be mailed home after Summer School completion and full payment of Summer School has been received. We will forward credit/course recovery information to the student's primary school.