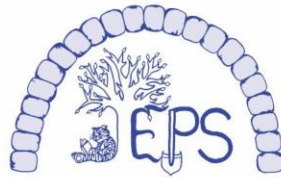


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Dr. Lisha Cabral  
Superintendent

Christine Pruitt  
Assistant Superintendent



EASTON PUBLIC SCHOOLS

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Marilyn Gordon  
Director of Business

David Twombly  
Director of Operations

Theresa Skinner  
Director of Special Services

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## **SIMPLE MEASURES YOU CAN TAKE TO AVOID SLIPS, TRIPS AND FALLS DURING THE WINTER MONTHS**



### **Teachers**

- Use a stepladder or request assistance from a custodian when working beyond your reach. Do not stand on a chair, table or desk to reach above your head!
- Wear slip resistant footwear during ice and snow conditions.
- Obey caution signs during floor maintenance or construction projects.
- Provide storage racks/areas for students' backpacks.
- Don't let displayed art work, practical work etc. obstruct the walkways.
- Keep electrical cords out of the path of travel or use cord covers.

### **Food Service Personnel**

- Wear slip resistant footwear in the kitchen area.
- Maintain clean and dry floor areas.
- Clean up spills immediately.
- Use floor mats where appropriate, such as the dishwashing and frying areas.

## **Custodians**

- Wear slip resistant footwear when stripping or waxing floors or working outside in ice or snow conditions.
- Perform regular reviews of exterior walking surfaces and generate work orders for repairs. Maintain exterior walking surfaces in good condition (i.e. repair cracked sidewalks, deteriorated steps and curbs, loose or missing handrails, holes in parking lots, etc.) or mark with caution signs or barricades until repairs can be completed.
- Use the proper ladder for the job when working beyond your reach. Do not stand on a chair, desk, bucket, etc. to extend your reach.
- Use caution signs when cleaning, stripping or waxing floors.
- Be sure floor mats are positioned correctly (no gaps) and in good condition.
- Repair loose handrails, damaged stair treads, cracked surfaces or mark them with caution signs until repairs can be completed.
- Maintain handrails, guardrails, footboards, and seat boards on all bleachers.
- Clean up spills immediately or use caution signs when spills cannot be immediately cleaned up.

## **Special Education Bus Drivers**

- Wear appropriate footwear.
- Wear slip resistant footwear during ice and snow conditions.
- Keep the bus steps free of ice and snow accumulations.
- Use caution in the parking areas during ice and snow conditions.
- Maintain the bus handrail in good condition.
- Use the handrail when entering or exiting the bus.
- Watch for backpacks, books, lunch boxes and other obstacles as you walk down the aisle.
- Watch for obstacles and surface conditions as you walk up and down the steps.
- Use a stepladder or get assistance from the custodial personnel when making adjustments to side view mirrors.
- Be aware of the ground as you exit the bus - it could be slick from water, snow, ice, fluids, or there could be missing or uneven pavement.