

# EASTON PUBLIC SCHOOLS

Dear Parent/Guardian,

We would like to inform you of the policies that have been put in place to ensure the health and safety of students needing medication during the school day.

The following forms must be completed and returned to the school nurse before a student can take medication at school.

1. **Signed consent by the parent or guardian.** This consent is needed either for the nurse to give the medicine or for the student to self-administer their medication. (i.e. Albuterol, EpiPen)
2. **Signed licensed prescriber order.** The written medication order form should be taken to the student's licensed prescriber, (your child's physician, nurse practitioner or other authorized prescriber) for completion and returned to the school nurse. This order must be renewed as needed and at the beginning of each academic year prior to the nurse administering or a student self-administering any medication.

Medications must be delivered to the school in a pharmacy or manufacturer labeled container. Please ask your pharmacy to provide separate labeled bottles for school and home.

The supply of medicine delivered to the school should be no more than a thirty-day supply. Pills will be counted and recorded when they are delivered. All medication is to be delivered to school by you or a responsible adult whom you designate. Medication must be given directly to the school nurse. A mutually convenient delivery plan should be pre arranged by contacting the school nurse.

Should your child's Pediatrician deem it medically necessary for your child to carry his/her Epi-Pen with them on the school bus, ***please contact your school nurse***. Prior to any child carrying an Epi-Pen, the school nurse must first discuss parental responsibilities and have required forms completed.

Thank you for your cooperation,

School Nurse

Telephone Number