

**PAYMENT**

All payments must be made by cash, bank check, business/organizational check, or money order only. Include the invoice number in the memo section of the check.

Send all payments to:

48 Spooner St.  
North Easton, MA 02356  
Att: Business Department

Payment must be received within 30 days of the date of the invoice. No new application shall be accepted from any individual, group, or organization until all prior charges are paid in full. Any outstanding invoices may prevent an organization from obtaining any further licenses for use of EPS facilities until outstanding balances have been paid. EFT is available once you receive your invoice for you to set up.

**Fee Classifications**

Organizations requesting the use of the school facilities will be classified as listed below and will be considered in the following order of priority:

<b>Group</b>	<b>Organization/Activity</b>	<b>Lease Fee Classification</b>	<b>Additional Charges</b>
<b>A</b>	<b>Easton Public School activities</b>  <b>Approved School-related Organizations/Activities</b> (i.e. PTO, Boosters, School Clubs, etc.)	<b>No Fee</b>	<b>N/A</b>
<b>B</b>	<b>Town Government and Groups that do not charge participants</b> (i.e. Easton town and/or municipal meetings and elections, Fire/Police Department trainings, etc.)	<b>No Fee</b>	<b>All additional fees apply (see Appendix A)</b>
<b>C</b>	<b>Philanthropic -Not-for-Profit Organizations</b> a) Events for a philanthropic purpose sponsored by non-profit organizations b) Events sponsored by non-profit individuals/groups comprised of Easton residents, where revenues are generated from special events for the benefit of the community c) Town of Easton recreation-sponsored youth groups d) Events sponsored by organized recreational leagues or ad hoc community groups that are open to all youths or adults that charge participant fees	<b>Tier 1</b> A letter of determination from the IRS or other documentation to verify the tax-exempt status or non-profit status <b>must</b> be <b>submitted</b> with the application.	
<b>D</b>	<b>For-profit groups</b> and all other individuals, groups, or organizations not classified above	<b>Tier 2</b>	

**APPENDIX A**  
**FACILITY LICENSE FEES**  
**Effective July 1, 2026**

**Reservation Deposit:** 50% of the total fee

**Security Deposit for Dalrymple Performing Arts Center Use:** \$500

<b><u>Personnel</u></b>	<b><u>Rate</u></b>
Custodian	\$55/hour
Cafeteria Worker	\$28/hour
Light Technician	\$45/hour
Sound Technician	\$45/hour
House Manager	\$50/hour
Stagehand	\$20/hour
Stadium Manager	\$20/hour

<b><u>Facility Lease Fees</u></b>	<b><u>Tier 1</u></b> (per day)	<b><u>Tier 2</u></b> (per day)
Dalrymple Performing Arts Center	\$1200	\$2500 (\$3500 for single-day performance with no rehearsal)
AV Equipment	\$150	\$375
BA, RO, and EMS Cafeteria	\$100	\$250
BA Small Café	\$50	\$100
OAHS Cafeteria	\$250	\$500
OAHS Atrium	\$50	\$100
Lecture Hall	\$50	\$100
Classroom	\$25	\$50
Library/Media Center	\$50	\$100
Dance/Exercise Room	\$50	\$100
Easton Middle School Auditorium	\$200	\$400

**Stadiums, Gymnasiums & Other Athletic Facilities:**

	<b>Tier 1</b> (per hour)	<b>Tier 2</b> (per hour)
Muscato Stadium	\$50	\$150
Stadium Lights:	+\$25/hr	+\$75/hr
OAHS Gymnasium	\$75	\$225
EMS Gymnasium	\$50	\$150
RO Gymnasium	\$50	\$150
BA Gymnasium	\$25	\$75
Tennis Courts (1, 2, 3, 4, 5)	\$30	\$60
Pickle Ball Court (1, 2, 3, 4)	\$30	\$60
Outside Basketball Court (1, 2, 3)	\$30	\$60

**Grass Athletic Fields:**

Oliver Ames High School	\$25	\$75
Blanche Ames Elementary School	\$25	\$50